

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING MINUTES  
Regular Meeting - December 13, 2021 at 7:30 p.m.  
Clinton Township Middle School Auditorium**



**CALL TO ORDER:** Dr. Riihimaki called the meeting to order at 7:33 p.m.

**PUBLICATION OF NOTICE:**

Dr. Riihimaki read the following:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through public notice on August 9, 2021.

- a. Notice was sent to two newspapers designated by the Board: Express Times and Hunterdon Review.
- b. Notice was posted on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School.
- c. Notice was sent to the municipal clerk of Clinton Township.
- d. Please note that this meeting will be streamed.

**ROLL CALL:**

Board Member	Present	Absent	Time of arrival after meeting called to order:
Dr. Laura Brasher	X		
Ms. Stacie-Ann Creighton	X		
Ms. Catherine Mary Emery	X		
Mr. Scott Hornick	X		
Ms. Jennifer Kaltenbach	X		
Ms. Alyssa Oliver	X		
Dr. Catherine Riihimaki	X		
Ms. Lana Brennan		X	

**Also present were the following administrators:**

Dr. Ruberto, Superintendent of Schools

Mr. Kramer, School Business Administrator/Board Secretary

**PLEDGE OF ALLEGIANCE:** Ms. Kaltenbach led the Board in the Pledge of Allegiance.

**OATH OF OFFICE:**

Mr. Mark Kramer, School Business Administrator/Board Secretary, administered the Oath of Office to the following newly appointed Board member, pursuant to N.J.S.A. 18A:12-2.1, N.J.S.A. 41:1-1 &-3:

- Dr. Michael Blumenfeld

**BOARD PRESIDENT'S COMMENTS/REPORT**

Dr. Riihimaki gave the board president's report on Ms. Brennan's behalf:

- Congratulations to Ms. Oliver
- Dr. Blumenfeld will be on the Facilities and Finance and Negotiations Committees for the remainder of the year.
- Acknowledgement of Dr. Brasher
- Judith Hammond's Retirement after 24 years of service
- Governor's Educators of the Year Acknowledgement
  - Clinton Township Middle School
    - Terry Materna
    - Kathleen Collins
  - Round Valley School
    - Judith Johnson
    - Deborah Seguine
  - Patrick McGaheran School
    - Lisanne Bartram
    - Kimberly Zundel
- Organization Meeting to be held on January 5, 2022

**SUPERINTENDENT'S REPORT:**

- Acknowledgment
  - Mission Statement
    - The Clinton Township School District, in partnership with the community, achieves excellence for each child by ensuring a meaningful and challenging educational experience in a supportive environment; developing life-long learners who are responsible and productive citizens.
  - Behalf of our educational community – Enjoy the Winter Recess
  - Parent Forum: George Scott - How to deal w. Trauma Reminder is going out
  - Dr. Brasher
  - Newly appointed members of the Board
  - New BOE Member Orientation
  - Teacher/Administrators

- Teacher Leadership
  - Retirements
- From NJDOE
  - Memorandum of Agreement
  - Inclement Weather – Closing
- School Security and Safety Plan
  - Reunification Drill
- Curriculum
  - Parent Forums
    - January 15
  - Resource Materials
- Winter Activities
  - Camden Collection
  - CTMS Band - Chorus
- Orange Level – Central West Region
  - Travel Advisory
  - 14 Day Quarantine
  - Contact Tracing
  - Dashboard
- District Advisory
- Emergent Situation
  - Substitutes
  - Transportation Thank You
- GEOY Awards
- HIB Grade Report Presentation

#### **PRESENTATION:**

- HIB Self-Assessment Report Presentation
  - Presentation by Ms. Goad, Anti-Bullying Coordinator

#### **SUPERINTENDENT'S ACTION ITEMS:**

**Dr. Riihimaki requested a motion and a second on the following resolutions, 22-SU-008 through 22-SU-009.**

#### **Action Item 22-SU-008**

**BE IT RESOLVED**, that the Board of Education accepts the November 2021 enrollment and suspension reports presented by Superintendent of Schools, Dr. Johanna Ruberto.

<b>Building</b>	<b>Enrollment As of 11/30/2021</b>	<b>November 2021 Suspensions</b>
PMG	394	0
RVS	376	1
CTMS	430	0
<b>District Total</b>	<b>1,200</b>	<b>1</b>

**Action Item 22-SU-009**

**BE IT RESOLVED**, that the Board of Education hereby affirms the second reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 224406
- HIB Report Tracking Number 224016
- HIB Report Tracking Number 224652

**Board of Education Roll Call Vote on Action Items 22-SU-008 through 22-SU-009**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>				Motioned		2nd			
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

**FIRST RECOGNITION OF THE PUBLIC:**

- Dr. Riihimaki asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

**BOARD ACTION:**

Mr. Kramer reported on behalf of the board in support of the following resolutions.

Mr. Brian Morris, Phoenix Advisors, LLC, discussed the proposed bond referendum, with no tax impact to the community.

- District facilities need \$1.5 million in HVAC and window projects
- State offers debt service aid if voters approve a referendum and finance projects
  - Approximately 34% aid for renovation projects
  - State share estimated at \$515,000
- District can finance with a short-term 1-year note
  - District's share can be paid with capital reserve funds on hand
- Soft costs
  - Financing
  - Interest on financial obligation
  - Special election costs
  - Total about \$80,000

- Mostly reimbursable and built into the project cost
  - Interest is the exception
- Interest rates are favorable at this time - about 0.5%
  - Interest rate in July 2022 could be higher
- No risk to taxpayers and no tax increase
- If the referendum is unsuccessful, the only costs incurred are special election costs.
- Notice to county due January 8th
- Ballot question is due 19 days prior to election, mid-February
- Actual financing would occur in July 2022, when work is scheduled

**Dr. Rihihaki requested a motion and a second on the following resolutions, 22-BA-018 through 22-BA-022.**

**22-BA-018 APPROVE NOVEMBER 2021 MEETING MINUTES**

**22-BA-019 APPROVAL TO ACCEPT DONATION OF POINSETTIAS FROM SHOPRITE**

**22-BA-020 AUTHORIZATION OF ACTIONS IN CONNECTION WITH A PROPOSED SCHOOL FACILITIES PROJECT**

**22-BA-021 APPROVE SIDEBAR TO CTEA COLLECTIVE BARGAINING AGREEMENT: PAGE 37 ARTICLE XIV, PARAGRAPH 6**

**22-BA-022 APPROVAL TO ACCEPT DONATION OF BUS FROM HUNTERDON COUNTY ESC**

**Action Item 22-BA-018**

**APPROVE NOVEMBER 2021 MEETING MINUTES**

Motion to approve the following list of board meeting minutes:

- November 22, 2021 - Regular Meeting
- November 22, 2021 - Executive Session

**Action Item 22-BA-019**

**APPROVAL TO ACCEPT DONATION OF POINSETTIAS FROM SHOPRITE**

**Motion to accept**, with gratitude, the donation of eight (8) poinsettias for the Governor's Educator of the Year recipients from the Shoprite of Clinton (Hunterdon County), worth an approximate value of \$50.

**Action Item 22-BA-020**

**AUTHORIZATION OF ACTIONS IN CONNECTION WITH A PROPOSED SCHOOL FACILITIES PROJECT**

**WHEREAS**, The Board of Education of the Township of Clinton in the County of Hunterdon, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed thereby), seeks to submit to the voters a school facilities project consisting of various upgrades (the “Project”);

**WHEREAS**, the School District will seek Debt Service Aid with respect to the Project; and

**WHEREAS**, the Board now seeks to take the initial steps in order to proceed with the planning and authorization of (i) the Project and (ii) a special School District election at which a bond referendum authorizing the Project shall be presented to the voters.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF CLINTON IN THE COUNTY OF HUNTERDON, NEW JERSEY**, as follows:

Section 1. In accordance with the requirements of Section 6A:26-5.1 through 6A:26-5.3 of the New Jersey Administrative Code, the Board hereby approves the preparation of Schematic Plans and Educational Specifications, if required, by Design Resources Group Architects (“DRG”) and/or Parette Somjen Architects (“PSA”, and collectively referred to herein with DRG as “Project Architects”), as applicable, in connection with the Project and the Board further authorizes and directs the Project Architects to submit same to the New Jersey Department of Education and to the County Superintendent of Schools for review and approval. The Board further authorizes and directs the submission of the Schematic Plans to the Clinton Township Planning Board for its review, to the extent required by law.

Section 2. In accordance with the requirements of Section 6A:26-2.3 of the New Jersey Administrative Code, the Board hereby approves an amendment to the Long Range Facilities Plan, as necessary, to reflect the Project and approves the submission of such amendment to the New Jersey Department of Education.

Section 3. In accordance with the requirements of Section 6A:26-3.2 of the New Jersey Administrative Code, the Board hereby approves the Project Application, and the Project Architects are hereby directed to submit such applications to the New Jersey Department of Education seeking debt service aid for the Project.

Section 4. With respect to the Project, the Board hereby authorizes and directs the Board President, the Superintendent and the Business Administrator/Board Secretary, as applicable, to execute the schematic plans and educational specifications, the amendment to the Long Range Facilities Plan, the Project cost estimate sheets and all

related project documents allowing submission of same to the New Jersey Department of Education.

Section 5. The Board hereby authorizes and directs the Board President, the Superintendent, the Business Administrator/Board Secretary, Project Architects and Bond Counsel, as applicable, to take all action required to preserve the opportunity to present the Project to the voters via a bond referendum at a special School District election to be held on March 8, 2022.

Section 6. This resolution shall take effect immediately.

**Action Item 22-BA-021**

**APPROVE SIDEBAR TO CTEA COLLECTIVE BARGAINING AGREEMENT:  
PAGE 37 ARTICLE XIV, PARAGRAPH 6**

**WHEREAS**, the Board and Association are parties to a Collective Bargaining Agreement ("CBA") for the term of July 1, 2021 through June 30, 2024; and

**WHEREAS**, the parties seek to modify the current CBA's language regarding class coverage; and

**WHEREAS**, the terms set forth below contain the full agreement between the parties; and

**NOW, THEREFORE**, the Board and Association, in consideration of mutual covenants and promises contained herein, the legal sufficiency of which is hereby acknowledged, agree as follows:

1. The current CBA between the parties shall be modified as follows:

**P. 37, Article XIV, Paragraph 6**

**DELETE:** Compensation for after school and summer professional work is set forth in the attached Activity Schedule E of this Agreement. No other benefits will accrue for after school and summer professional work.

**SUBSTITUTE:** Compensation for after school, summer professional work, and class coverage for one period is set forth in the attached Activity Schedule E of this agreement. No other benefits will accrue for after school, summer professional work, or class coverage for one period.

**P. 57, Schedule E, Other**

**ADD:** Class coverage for one period \$35 per period

No other portions of the CBA shall be modified.

**Action Item 22-BA-022****APPROVAL TO ACCEPT DONATION OF BUS FROM HUNTERDON COUNTY ESC**

**Motion to accept**, with gratitude, the donation of a bus on December 16, 2021, from Hunterdon County Education Services Commission, for the CTMS staff to travel to the Octavius V. Catto Community School, to participate in the Camden Collection gift drive.

**Board of Education Roll Call Vote on Action Items 22-BA-018 through 22-BA-022**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>			Motioned				2nd		
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

**FACILITIES/FINANCE:**

**Dr. Brasher - Chair; Ms. Brennan, Dr. Riihimaki**

Dr. Brasher reported on behalf of the Facilities & Finance committee in support of the following resolutions. The Facilities & Finance committee met on December 7th and discussed the resolutions on the agenda, annual facilities statement of assurance, Work Family Connection, bond referendum with no tax impact, the 2023 school year budget, revenue projections, and interactive virtual board meeting. Facilities projects are on schedule.

**Dr. Riihimaki requested a motion and a second on the following resolutions, 22-FF-043 through 22-FF-046.**

**22-FF-043 APPROVAL OF BILL LIST**

**22-FF-044 ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**22-FF-045 APPROVAL OF TRANSFERS**

**22-FF-046 AWARD OF BID - MCGAHERAN WINDOW REPLACEMENT**

**Action Item 22-FF-043****APPROVAL OF BILL LIST**

**WHEREAS**, N.J.S.A. 18A:19, Expenditure of Funds; Audit and Payment of Claims, provides Boards of Education to make payments on claims for goods received and services rendered payable to the order of the person entitled to receive the amount after approval by the board; or in accordance with payrolls duly certified; or debt service or when provided by resolution approval by a person designated by the board; and



**WHEREAS**, a list of bills dating November 23, 2021 through December 13, 2021 is being presented to the board with the recommendation that they be ratified and paid,

**WHEREAS**, each claim or demand has been fully itemized, verified and audited as required by law in accordance with N.J.S.A. 18A:19-2.

**NOW, THEREFORE BE IT RESOLVED**, that the Clinton Township Board of Education approves the list of bills for payment in the grand sum of \$1,774,776.58; and

**BE IT FURTHER RESOLVED**, the list of bills are on file in the Office of the School Business Administrator, and

**BE IT FURTHER RESOLVED**, that the Clinton Township Board of Education authorizes the School Business Administrator to pay bills if it is determined that a need arises prior to the next board meeting in accordance with Board Policy #6470 – Payment of Claims.

General Account	\$ 1,771,059.39
Food Service Account	3,717.19
<b>TOTAL</b>	<b>\$ 1,774,776.58</b>

**Action Item 22-FF-044**

**ACCEPTANCE OF THE MONTHLY FINANCIAL REPORTS**

**WHEREAS**, N.J.A.C. 6A:23A-16.10 requires the Board Secretary and the Clinton Township Board of Education to certify that no budgetary line-item account has been over-expended and that the sufficient funds are available to meet the district's financial obligation, and

**WHEREAS**, N.J.A.C.6A:23A-16.10 further requires the Clinton Township Board of Education receive and accept the monthly financial statement, the Board Secretary's, and Treasurer's Reports; and

**WHEREAS**, the Board Secretary's and Treasurer's Reports for the month ending September 30, 2021 are presented for the Board to accept and are on file in the Office of the School Business Administrator;

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education acknowledges receipt of and accepts the Board Secretary's and Treasurer's Reports for the month ending October 31, 2021; and

**BE IT FURTHER RESOLVED**, that the Board Secretary and Clinton Township Board of Education certify that no budgetary line-item account has been over-expended and that there are sufficient funds available to meet the district's financial obligation.

**Action Item 22-FF-045**

**APPROVAL OF TRANSFERS**

**WHEREAS**, N.J.A.C.6A:23A-16.10-(c)1 states that a report shall be presented to the Board showing all transfers between line-item accounts for each line-item account shown on the budget prepared in accordance with N.J.S.A.18A:22-8; and

**WHEREAS**, Board Policy #6422 designates the Superintendent of Schools to approve transfers as necessary between meetings of the Board and be reported to the Board, ratified, and duly recorded in the minutes at a subsequent Board meeting; and

**WHEREAS**, transfers in the reports "Transfers Before/After" for the month were necessary to maintain the needs of the district and are on file in the Office of the School Business Administrator,

**NOW, THEREFORE BE IT RESOLVED**, that Clinton Township Board of Education ratifies and approves the transfers in the reports "Transfers Before/After" for fiscal year 2021-2022 through October 31, 2021, approved by the Superintendent, so that no budgetary line-item account has been over-expended and that sufficient funds would be available to meet the district's financial obligations, as requested by various district administrators.

**Action Item 22-FF-046**

**AWARD OF BID - MCGAHERAN WINDOW REPLACEMENT**

**WHEREAS**, the bids for the project were received, publicly opened and read aloud in the District Administrative Office on December 9, 2021; and

**WHEREAS**, Panoramic Window & Door Systems, Inc. of Stockton, New Jersey, submitted a base bid amount of \$294,400.00 for the project; and

**WHEREAS**, after consideration of the bids received and the alternates to be awarded, there are no material defects in Panoramic's bid and it is, therefore, deemed to be the lowest responsive and responsible bidder for the project;

**NOW, THEREFORE, BE IT RESOLVED**, that the bid be awarded to Panoramic Window & Door Systems, Inc., 712 Sergeantsville Road, Stockton, New Jersey 08559, in the amount of \$294,400.00, per the Project Specifications, inclusive of the bid allowance set forth in the

specifications, subject to the terms and conditions of a contractual agreement pending review by Board counsel, and which the Board President and/or Business Administrator is authorized to execute on behalf of the Board.

### Board of Education Roll Call Vote on Action Items 22-FF-043 through 22-FF-046

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>		2nd			Motioned				
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

### **PERSONNEL:**

**Mr. Hornick - Chair; Ms. Creighton, Ms. Emery**

Mr. Hornick reported on behalf of the Personnel committee in support of the following resolutions. The Personnel committee met on December 8th and discussed the following resolutions and substitute teacher shortage.

**Dr. Riihimaki requested a motion and a second on the following resolutions, 22-P-065 through 22-P-073.**

### **Action Item 22-P-065**

**Motion to accept** the notice of retirement for the following employee(s):

Name	Position	Years of Service	Effective Date	PCR#
Bartram, Lianne	Teacher	23	7/1/2022	0000114
Ehlert, Susan	Teacher - Librarian	24	7/1/2022	0000125
Hammond, Judith	Principal	24	9/1/2022	0000009

### **Action Item 22-P-066**

**Motion to offer** employment for the 2021-2022 school year to the following

Name	Position	Guide	FTE	Effective Date	Annual Salary (Based on 1.0 FTE)	Tenure Date	PCR#
McQueen, Star	CST Secretary	N/A	0.64	12/15/2021	\$27,000.00 (to be prorated)	12/16/2024	0000105

**Action Item 22-P-067**

**Motion to accept**, with regret, resignation of the following employee(s):

<b>Name</b>	<b>Position(s)</b>	<b>Effective Date</b>	<b>PCR#</b>
Rothrock, Rachel	Teaching Assistant Bus Aide	12/23/2021	0000245

**Action Item 22-P-068**

**Motion to approve** the following leaves of absence:

<b>Employee ID</b>	<b>Paid LOA Dates</b>	<b>Unpaid LOA Dates</b>	<b>Return to Work Date</b>	<b>PCR#</b>
49826704	10/25/2021 - 12/3/2021	None	12/6/2021	0000155
85132421	5/9/2022 - 5/20/2022	5/23/2022 - 11/25/2022	11/28/2022	0000224
00004798	1/7/2022 - 1/20/2022	1/21/2022 - 2/28/2022	3/1/2022	0000123

**Action Item 22-P-069**

**Motion to amend** the following leave(s) of absence:

<b>Employee ID</b>	<b>Original LOA Dates</b>	<b>Revised Paid LOA Date(s)</b>	<b>Revised Unpaid LOA Date(s)</b>	<b>Return to Work Date</b>	<b>PCR#</b>
99812612	1/10/2021 - 6/30/2022	12/6/2021 - 1/13/2022	1/14/2022 - 6/30/2022	Start of 22-23 School Year	0000017
49804594	7/26/2021 - 9/20/2021	7/26/2021 - 2/21/2022	None	2/22/2022	0000009

**Action Item 22-P-070**

**Motion to approve** the following substitute(s) for the 2021-2022 school year:

(\*Pending successful completion of criminal history background check)

<b>Substitute Teacher(s)</b>	<b>Daily Rate</b>	<b>Half-Day Rate</b>	<b>Effective Date</b>
Chroback, Colleen	\$140.00	\$ 70.00	12/14/2021
Iannace, Lori	\$140.00	\$ 70.00	1/3/2022
Pearly, Angela	\$140.00	\$ 70.00	12/14/2021
Pierson, Alexandra*	\$140.00	\$ 70.00	12/14/2021
Snee, Caitlin*	\$140.00	\$ 70.00	12/14/2021

<b>Substitute Teaching Assistant(s)</b>	<b>Daily Rate</b>	<b>Half-Day Rate</b>	<b>Effective Date</b>
Pearly, Angela	\$140.00	\$ 70.00	12/14/2021
Pierson, Alexandra*	\$140.00	\$ 70.00	11/23/2021

Snee, Caitlin*	\$140.00	\$ 70.00	11/23/2021
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Substitute Bus Aide	Hourly Rate	Effective Date
Zundel, Kimberly	\$15.00	12/3/2021

**Action Item 22-P-071**

**Motion to approve** the following hourly rate effective January 1, 2022:

Position	Hourly Rate
Health Office Aide	\$15.00

**Action Item 22-P-072**

**Motion to approve** the following substitute hourly rates effective January 1, 2022:

Position	Hourly Rate
Substitute Lunch/Recess Aide	\$13.00
Substitute Secretary	\$13.00
Substitute Health Office Aide	\$13.00

**Action Item 22-P-073**

**WHEREAS**, pursuant to N.J.S.A. 18A:16-2, N.J.A.C. 6A:32-6.3(b), the Board may require an employee to undergo a medical examination when the employee shows evidence of deviation from normal physical or mental health;

**NOW, THEREFORE, BE IT RESOLVED**, that Employee I.D. #34226332, is hereby directed to immediately undergo a medical examination by a psychiatrist designated by the Interim Superintendent or her designee to determine the employee's fitness for work; and

**BE IT FURTHER RESOLVED**, that Interim Superintendent shall provide the employee with written notification of this resolution and the reason for said examination, pursuant to law.

**Board of Education Roll Call Vote on Action Items 22-P-065 through 22-P-073**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>				2nd			Motioned		
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

**POLICY:**

**Ms. Kaltenbach - Chair; Dr. Brasher, Ms. Oliver**

Ms. Kaltenbach reported on behalf of the Policy committee. The Policy Committee met on December 8th and discussed the following resolutions and policies.

**Dr. Riihimaki requested a motion and a second on the following resolutions, 22-PR-014 through 22-PR-016.**

**Action Item 22-PR-014**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education approves the first reading of the following policies, regulations, and bylaws at this Board Meeting on December 13, 2021:

- Policy 2422 Comprehensive Health and Physical Education (M)
- Policy 3221 Evaluation Of Teachers (M)
- Regulation 3221 Evaluation Of Teachers (M)
- Policy 3222 Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)
- Regulation 3222 Evaluation Of Teaching Staff Members, Excluding Teachers And Administrators (M)
- Policy 3223 Evaluation of Administrators, Excluding Principals (M)
- Regulation 3223 Evaluation of Administrators, Excluding Principals (M)
- Policy 3224 Evaluation Of Principals, Vice Principals, And Assistant Principals (M)
- Regulation 3224 Evaluation Of Principals, Vice Principals, And Assistant Principals (M)
- Policy 8420 Emergency And Crisis Situations (M)
- Regulation 8420.1 Fire And Fire Drills (M)

**FURTHERMORE, BE IT RESOLVED**, these policies and regulations shall be presented to the Board for adoption after a second reading at the January 2022 Regular Board Meeting.

**Action Item 22-PR-015**

**WHEREAS**, New Jersey school districts are required by New Jersey statutes, administrative codes, and New Jersey Department of Education mandates to develop and adopt policies and regulations regarding school district operations; and

**WHEREAS**, the Clinton Township Board of Education and administrative staff, working with Strauss Esmay Associates, L.L.P, have updated policies and regulations; and

**WHEREAS**, the Clinton Township Board of Education approved the first reading of these policies and regulations at the Board Meeting on November 22; and

**NOW, THEREFORE BE IT RESOLVED**, the Clinton Township Board of Education adopts the following policies and regulations from a second reading at this Board Meeting on December 13, 2021:

- Policy 0131 Bylaws, Policies, and Regulations
- Policy 2467 Surrogate Parents and Resource Family Parents (M)
- Policy 3142 Nonrenewal of Non-Tenured Teaching Staff Member
- Regulation 3142 Nonrenewal of Non-Tenured Teaching Staff Member
- Policy 4125 Employment of Support Staff Members (M)
- Policy 5111 Eligibility of Resident/Nonresident Students (M)
- Policy 5116 Education of Homeless Children
- Policy 6471 School District Travel (M)
- Regulation 6471 School District Travel (M)
- Policy 8540 School Nutrition Programs (M)
- Policy 8550 Meal Charges/ Outstanding Food Service Bill (M)
- Policy 8561 Procurement Procedures for School Nutrition Programs (M)
- Policy 8600 Student Transportation (M)

**Board of Education Roll Call Vote on Action Items 22-PR-014 through 22-PR-015**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>			Motioned		2nd				
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

**CURRICULUM:****Dr. Rihihaki - Chair; Mr. Hornick, Ms. Kaltenbach**

Dr. Rihihaki reported on behalf of the Curriculum committee in support of the following resolutions. The Curriculum Committee met on December 7th and discussed the following resolutions. December 15th will be an early dismissal day with professional development for staff and the reunification drill.

**Dr. Rihihaki requested a motion and a second on the following resolutions, 22-CUR-034 through 22-CUR-039.**

**Action Item 22-CUR-034**

**Motion to approve** the following services for the 2021/2022 school year:

SERVICE	PROVIDER	DATE	COST NOT TO EXCEED
Psychiatric Evaluation SID #2938736138	Dr. Pamela Moss	2020/2021 SY	\$1,500
Home Instruction SID #2520196548 SID #6259931921	Silvergate Prep	11/23/21-1/14/22 11/15/21 - 12/1/21	\$1,144 \$715.50
Neuropsychological Evaluation	Dr. Mars	2021/2022 SY	\$1,500

**Action Item 22-CUR-035**

**Motion to approve** the submission of the American Rescue Plan - ESSER (ARP-ESSER) Application and acceptance of the funds in the following amounts:

(GRANT	ALLOCATION
ESSER	157,720
Accelerated Learning Coaching and Educator Support Grant	97,534
Evidence-Based Summer Learning and Enrichment Activities Grant	40,000
Evidence-Based Comprehensive Beyond the School Day Activities Grant	40,000
NJTSS Mental Health Support Staffing Grant	45,000
<b>Totals</b>	<b>\$380,254</b>

**Action Item 22-CUR-036**

**Motion to approve** the submission of the 2021-2022 American Rescue Plan Individuals with Disabilities Education Act (ARP-IDEA) Application and acceptance of the funds in the following amounts:

- ARP IDEA Basic: \$ 65,418
  - Public Allocation: \$ 56,306



- Nonpublic Allocation: \$ 9,112
- ARP IDEA Preschool: \$ 5,585

**Action Item 22-CUR-037**

**Motion to approve** the submission of the amended 2021-2022 Individuals with Disabilities Education Act (IDEA) Application and acceptance of the funds in the following amounts:

- IDEA Basic: \$ 417,766
  - Public Allocation: \$ 320,997
  - Nonpublic Allocation: \$ 96,769
- IDEA Preschool: \$ 16,024

**Action Item 22-CUR-038**

**Motion to approve** the following practicum request:

Student	Program/University	Date(s)	Staff Member Assigned	Number of Hours
Sabrina Lombardi	Montclair State University School Psychology Practicum	January 2022	Allison Lefebvre	60

**Action Item 22-CUR-039**

**Motion to approve** the 2022-2023 Clinton Township School District Calendar.

**Board of Education Roll Call Vote on Action Items 22-CUR-034 through 22-CUR-039**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>						2nd	Motioned		
<b>Aye</b>	X	X	X	X	X	X	X	X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									X

**8 Yes Votes, 1 Absent - Motion Carries**

**AD-HOC SUPERINTENDENT SEARCH COMMITTEE:**

Dr. Brasher - Chair; Ms. Kaltenbach, Mr. Hornick, Ms. Brennan

Dr. Brasher gave an update:

- Applications have been received
- Gwen Thornton, NJ School Boards, synthesized the information
- The board will review candidate information to determine who to interview in January

**OLD BUSINESS:**

- Dr. Riihimaki informed the public that the board will have a trial interactive hybrid meeting at the regular January meeting.

**NEW BUSINESS:**

- Dr. Brasher thanked the board.

**SECOND RECOGNITION OF THE PUBLIC:**

- Dr. Riihimaki asked if anybody was interested in speaking to the board and there were no requests made to speak from the public.

**EXECUTIVE SESSION:**

**WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in “Executive Session,” i.e. without the public being permitted to attend, and

**WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.

**WHEREAS**, the nature of the matter(s) to be discussed, reviewed, or heard before the Board, detailed as specifically as possible without undermining the need for confidentiality pursuant to N.J.S.A. 18A:37-13.2 et. seq., shall include HIB investigations, real property, and the superintendent search.

**WHEREAS**, the length of the executive session is expected to be approximately one hour, after which the meeting shall reconvene and proceed with business wherein action may be taken.

**NOW, THEREFORE, BE IT RESOLVED**, that the Clinton Township Board of Education will go into Executive Session for the above stated reasons;

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the subject will be made public at such time as the reason for confidentiality no longer exists.

**ADJOURN TO EXECUTIVE SESSION:**

**Motion to approve** the above executive session resolution for the board moving into closed session to discuss HIB investigations, real property, and the superintendent search, wherein the length of time for the executive session is expected to be completed at or about 10:30 PM, and upon returning, action may be taken.

**Action 22-AJ-018**

**Motion made** by Ms. Kaltenbach, seconded by Ms. Oliver, to move the meeting of the Clinton Township Board of Education into executive session at 8:39 p.m.

**By Consensus: 8 Ayes, 1 Absent**

**RECONVENE TO PUBLIC SESSION:****Action 22-AJ-019**

**Motion made** by Ms. Creighton, seconded by Ms. Emery, to move the meeting of the Clinton Township Board of Education out of executive session at 11:25 p.m.

**By Consensus: 7 Ayes, 2 Absent**

**ANTI-BULLYING BILL OF RIGHTS**

**Dr. Riihimaki requested a motion and a second on the following resolution, 22-SU-010.**

**Action Item 22-SU-010**

**BE IT RESOLVED**, that the Board of Education hereby affirms the first reading of the Superintendent of Schools, Dr. Johanna Ruberto's, recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Bill of Rights for the following reports:

- HIB Report Tracking Number 225027
- HIB Report Tracking Number 225445

**Board of Education Roll Call Vote on Action Item 22-SU-010**

	Dr. Blumenfeld	Dr. Brasher	Ms. Creighton	Ms. Emery	Mr. Hornick	Ms. Kaltenbach	Ms. Oliver	Dr. Riihimaki	Ms. Brennan
<b>Motion</b>				Motioned		2nd			
<b>Aye</b>	X	X	X	X	X	X		X	
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>							X		X

**7 Yes Votes, 2 Absent - Motion Carries**

**ADJOURNMENT:**

**Action 22-AJ-020**

**Motion made** by Dr. Brasher, seconded by Ms. Creighton, to adjourn the meeting of the Clinton Township Board of Education at 11:28 p.m.

**By Consensus: 7 Ayes, 2 Absent**

**NEXT MEETING DATE:**

January 5, 2022 (Organization Meeting)

Respectfully submitted,



Mark Kramer  
School Business Administrator/Board Secretary  
Board of Education Approved: 1/31/2022